

ATHABASCA & DISTRICT CHAMBER OF COMMERCE MINUTES
EXECUTIVE COMMITTEE
25 April, 2006 @ Union Hotel

In Attendance: Michael Neville, Vicki Stafford, Jan Overacker, Laurie Bissell, Joanne Peckham, Ty Hart

Regrets: none

1.0 Agenda. The Agenda was approved with a couple of minor changes.

2.0 Minutes of the Last Meeting. Motion: 2005-26: *Moved by Michael Neville, Seconded by Joanne Peckham that the minutes be approved as circulated.*
Carried.

3.0 Business Arising From the Last Meeting

3.1 Membership Survey: These are slowly filtering in. Vicki will put a reminder in the upcoming newsletter.

3.2 Trade Show in Fort McMurray: Brochures are ready to go. We will not be sending a representative from the Chamber.

3.3 Sign on Highway: No report.

3.4 Email Address on AB Chamber of Commerce Website: Michael reported that this has now been updated.

4.0 New Business

4.1 Invoice to Heritage Society. Michael and Jan brought everyone up to date on this topic.
Motion 2006-27: Moved by Michael Neville, seconded by Jan Overacker that we cancel the invoice to the Heritage Society.
Carried

4.2 Train Station and Chamber Material: Now that files have been transferred from the train station and town office, the only thing left in the train station is some old furniture. It was agreed that we should approach the membership and request approval to donate the furniture to the Athabasca Native Friendship Centre.
Michael

4.3 Guest Speakers: Joanne put forth a good argument that we should continue to have the guest speakers as the last item on the agenda and limit them to 10 minutes.

4.4 Executive Reports: It was agreed that from this point on, only written reports will be accepted for the general meetings. If there is no written report, then we will not accept an oral report. This will help to speed up the meetings.

Michael/Exec Members

4.5 ADRC: Vicki reported that the ADRC, which will be holding their regular meetings on the first Thursday of each month at 7 P.M., has changed its direction and is now working on affordable housing in the area. Given this area, Vicki suggested we write and ask for clarification of our role on this Committee. ***Motion 2006-28: Moved by Joanne, seconded by Ty that we send a letter to the ADRC requesting clarification of our role.***

**Carried
Michael**

4.6 Membership: Laurie reported that she will be contacting Eileen and Trevor today to arrange one-on-one meetings with potential members.

4.7 Alberta Tourism's Membership: It is agreed that we would not enter into an exchange of memberships on each other's committees. Michael pointed out that our by-laws do not have an allowance for this.

4.8 Marketing and Promotion:

4.8.1 Go West Job Fair: It was agreed that we will pass this on to our membership. It will be included as incoming correspondence.

Michael

4.8.2 Meet the North Conference: Vicki told us that she is still planning on attending this event at the Mayfield Inn on May 8th. She will bring back what info she feel is appropriate.

Vicki

4.8.3 St Paul Round Table Talks: Vicki provided us with a good report on this event. It was agreed that Vicki will do up some business cards for those Exec members who wish them.

Vicki

4.8.4 Newsletters: Vicki will be faxing and emailing out the latest newsletter with the changes that were made at this mornings meetings.

Vicki

4.8.5 Stettler Business Request: It was agreed that we will not include items of this nature in our newsletter.

4.8.6 Identity Theft Workshop: Vicki will be sending out posters on this workshop. It will be held May4th at 6:30 at the Train Station. The guest speaker will be Lloyd Kenny. It was also noted that we are not sponsoring this in conjunction with the Athabasca Rotary Club as their idea of working together is to just pass the information on to members.

4.9 Correspondence: Michael advised that he will prepare a couple of binders with the correspondence as some members indicated that they don't have access to the internet.

4.10 Presidency: Ty advised that he has just undertaken a new business and as a result he will not likely be available for most of the general memberships. He advised that

Joanne has agreed to take over the Chair role. Ty will provide correspondence to this effect to be circulated with the agenda.

TY

4.11 Adjournment: ***Motion 2006-29: Moved by Laurie, seconded by Vicki that the meeting be adjourned.***

Carried

----- END OF MEETING -----